

**Republic of Liberia**  
**MINISTRY OF GENDER, CHILDREN AND SOCIAL PROTECTION Ministerial**  
**Complex, Congo Town**

**P.O. Box 10-1375**  
**1000 Monrovia 10, Liberia, West Africa**



Cell #: 0770506403/  
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**PROCUREMENT DEPARTMENT**

**REQUEST FOR EXPRESSIONS OF INTEREST FOR THE PROVISION OF  
CONSULTING SERVICES**

**PROCUREMENT REFERENCE NO:** MOGCSP/SGBV/UNICEF/CONS/01/25

**ASSIGNMENT TITLE:** LIBERIA SPOTLIGHT INITIATIVE 2.0 NATIONAL  
COORDINATION SPECIALIST

In 2018, the Government of Liberia, the European Union and the United Nations launched a global, multi-year initiative focused on eliminating all forms of violence against women and girls (VAWG) known as the EU/UN Spotlight Initiative. The Spotlight Initiative placed all forms of VAWG at the center of efforts to achieve gender equality and women's empowerment in line with the 2030 Agenda for Sustainable Development.

Between 2018 and 2023, important advancements have been made in addressing violence against women and girls in Liberia. Key amongst these advancement and achievements was the innovative strategy and mechanisms working with Civil Society and Women's Movement groups which strengthened synergies and dove tailed efforts to eliminate violence against women and girls, including capacity building initiatives and provision of small grants for interventions with marginalized and vulnerable groups.

Based on these achievements and the need for sustainability, the European Union and the United Nations, building on the past initiatives implemented and the lessons learned during the programme implementation, the European Union (EU) agreed to further invest in programmes in Liberia that improves the rights and opportunities of women and girls around the world through the prevention and response of all forms of violence against women and girls. Spotlight Initiative supports comprehensive, whole of society and inclusive approaches that enable women and girls to live lives free from the debilitating experience or efforts of harmful practices and various forms of violence.

In March 2025, the Government of Liberia and the European Union signed a funding agreement to support the second Liberia Spotlight Initiative (LSI 2.0) for the period 2025 - 2028. The programme will be implemented by three (3) United Nations Agencies known as the Recipient United Nations Organizations (RUNOs). The Action will focus on supporting the prevention and response to SGBV and harmful practices including the promotion of sexual reproductive and health rights (SRHRs). The key interventions of the Action are aimed at addressing the increased cases of Sexual and Gender Based Violence (SGBV) and Harmful Practices of Liberia.

In the Liberia Spotlight Initiative 2.0, the number of outcome areas to achieve the goal of EVAWG are consolidated into four:

- Legislation, policies and data
- Prevention
- Responsive services and
- CSOs and the Women's Movement

As the lead agency for the implementation of LSI 2.0, the Ministry of Gender, Children and Social Protection (MGCSP) with the technical support of the UN Resident Coordinator's Office in Liberia are seeking to engage with a broad range of institutions and stakeholders during the implementation of the programme for more effective coordination in bringing the LSI 2.0 goals to fruition. For this purpose, the MGCSP has identified the need for capacity improvement through the placement of a National Programme Coordinator to support the implementation of the Liberia Spotlight Initiative. The staff will serve as the national focal point for the programme and shall be based in the Ministry.

### **REQUIRED COMPETENCIES: EDUCATION AND EXPERIENCE**

A minimum of a Bachelor's degree in Gender Studies or Social Work and/or social and project management-related disciplines.

- A minimum of 5 years of practical experience in the field of gender equality and gender mainstreaming.
- Thorough understanding of the gender context in Liberia and experience working with government institutions and international or non-governmental organizations and civil society organizations supporting gender and development.
- Formal training in gender analysis and gender planning and demonstrated expertise in mainstreaming gender in projects and programmes.
- Familiarity with gender analysis tools and methodologies in the four specific Spotlight outcome areas of intervention.
- Strong communication skills, and ability to liaise with various stakeholders, including government and non-government representatives.
- Fluency in written and spoken English.

### **DUTIES AND RESPONSIBILITIES**

Under the supervision of the Deputy Minister for Gender, Children and Social Protection, the Liberia Spotlight Initiative National Programme Coordinator will undertake the following tasks:

Work in close collaboration with the Spotlight 2.0 Coordinator in the coordination of national and sub-national institutions to ensure compliance with the European Union (EU) timelines, requirements, guidelines and quality standards for the programme.

In close consultation with the Spotlight Coordinator and RUNOs Focal Points, coordinate with national partners and other stakeholders in all aspects related to the implementation of the program;

Provide relevant support to Spotlight 2.0 Coordinator and RUNOs during the implementation of programme activities in the approved Spotlight 2.0 counties.

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Promote and maintain a suitable environment for teamwork within the Spotlight 2.0 team, the National Steering Committee members and with the RUNOs;

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1. Support the MGCSP to strengthen multi-sectoral coordination of national SGBV structures on SGBV/HPs prevention and response activities nationwide, including:

- ★ Provide support for strengthening the capacity of the National and County Level Gender Based Violence Task Force in following up on programme implementation
- ★ Collaborate with the County Gender Coordinator and ensure that they have the needed capacity to strengthen prevention and response mechanisms at the county level in collaboration with CSOs and Women Rights' Group;
- ★ Support monitoring interventions of project activities implemented at the national and county levels by the RUNOs and implementing partners that strengthen national/subnational institutions on SGBV interventions under the programme;
- ★ Conduct joint assessment and periodic monitoring along with other statutory agencies of government and sector partners, to ensure the compliance of service providers to nationally approved procedures for the provision of comprehensive and coordinated services at one-stop centers and safe homes across Liberia.

2. Assessing the programme implementation mechanisms between the RUNOs and local NGOs/CSOs in the outcome areas of the programme.

3. Identify government agencies, NGOs, community-based organizations, and women's associations or groups whose work focus on gender and the specific outcome areas of the LSI2.0 intervention to enhance coordination and coverage by the MGCSP.

4. Ensure coordination with other relevant programs and projects on GBV implemented by government agencies and entities as it relates to ending violence against women and girls;

5. Develop quarterly and bi-annual work plan that supports follow ups and monitoring of the programme activities, including the provision of written feedback to documents, etc.

6. Review, provide inputs and document Government, CSO and donor partner activities in the selected programme counties in relation to the outcome areas of the LSI2.0
7. Engage with and mobilize national and subnational stakeholders to build buy in to the programme.
8. Interfacing with MGCSP staff, members of the inter-ministerial task force; the Technical Working Group, the RUNOs, the UN Resident Coordinator Office (RCO), and the Programme Management Coordination Unit to further the implementation and coordination of LSI 2.0
9. Participate in regular and periodic meetings on Spotlight 2.0 and provide updates/report on the implementation of the program.

A Consultant will be selected in accordance with the **Selection Based on the Consultants' Qualification (CQS)** method set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours 0900 to 1600 hours GMT.

Expressions of interest must be delivered in a written form to the address below (in person, by mail or by e-mail: [cnelson@mogcsp.gov.lr](mailto:cnelson@mogcsp.gov.lr) by 16:00 GMT on **July 22, 2025**).

Envelopes or subject of emails must be marked “**Expression of Interest for the LIBERIA SPOTLIGHT INITIATIVE 2.0 NATIONAL COORDINATION SPECIALIST for the Ministry of Gender, Children & Social Protection**”.

Signed: \_\_\_\_\_

**Cayce Nelson**

Procurement Director/MGCSP

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